

You are going to another country to study. You would like to do a part-time job while you are studying, so you want to ask a friend who lives there for some help. Write a letter to this friend. In your letter:

- ***Give details of your study plan.***
- ***Explain why you want to get a part-time job.***
- ***Suggest how your friend could help you find a job.***

Dear Reza,

I hope this finds you well. As I mentioned in my last letter I am planning to continue my education abroad. Finally a university in the city you live accepted me for master's degree. Therefore, we will meet each other sooner than we both expected.

My schedule is to start the semester in April, ~~which will take and it took me~~ two days a week in the first season. Considering the fact that my financial resources might not afford the whole expenditure of the university, I am thinking of finding a part-time job which could not only ~~could cover respond~~ some of my monetary requisites, but also helps me to improve my skills in official employment.

I would appreciate ~~it if that, whether~~ it is not a burden on you, ~~to if you could try to ask~~ the legal department/ administration law office of the university if there is any part-time vacancy/occupation inside the university available or not. Knowing this helps me a lot to re-arrange my plans to travel sooner and seek a job.

Thank you very much,

See you soon,

Hossein Talebi